

AGENDA TITLE:	Monthly Protocol Account Report					
MEETING DATE:	September 19, 2007					
PREPARED BY:	City Clerk					
RECOMMENDED ACTION:		None required, information only.				
BACKGROUND INFORMATION:		The City Council, at its meeting of July 19, 2000, adopted Resolution No. 2000-126 approving a policy relating to the City's "Protocol Account." As a part of this policy, it was directed that a monthly itemized report of the "Protocol Account" be provided to the City Council.				
Attached please find the cumulative report through August 31, 2007.						
FISCAL IMPACT:	N/A					
FUNDING AVAILABL	.E: See at	tached.				
		Randi Johl City Clerk				
RJ/JMP						
Attachment						
	APPROV	/ED: Blair King, City Manager				

PROTOCOL ACCOUNT SUMMARY FISCAL YEAR 2007-08

Cumulative Report through August 31, 2007

Date	Vendor	Description	Amount	Balance
				Starting Bal. \$12,000.00
7/19/07	Smart & Final	Cookies and water for special joint meeting w/RDA and Planning Commission (7/19/07)	\$ 34.98	
8/8/07	Paper Direct	Invitation paper for B/C Reception	61.93	
8/21/07	Arthur's Party World	Bags & ribbon for B/C Reception favors	30.69	
8/21/07	Target	Candy for B/C Reception favors	14.98	
8/21/07	UPS Store	Copies of covers for B/C Reception program	37.50	
8/29/07	Arthur's Party World	Confetti for tables for B/C Reception	16.38	
			Total Expenditures: (\$ 196.46)	Ending Bal. \$11,803.54

Prepared by: JMP